

Cruise Chair

POSITION SUMMARY:

Reporting to the Fleet Captain, the cruise chair is responsible for organizing and administration of a series of overnight cruises in regional coastal waters. May include the organizing of a cruise in national or international locations.

SPECIFIC RESPONSIBILITIES/DUTIES:

1. In consultation with WSA skippers, develop a program of cruises for WSA members.
2. Participate in the Board's annual calendar meeting to establish cruise dates.
3. Work closely with skippers to secure participating boats.
4. Organize cruise logistics and provisioning.
5. Publicize cruising activities in a variety of WSA and sailing publications.
6. Develop and maintain a list of qualified skippers and prospective crew members.
7. Document and keep current policies and operating procedures associated with the position.

GENERAL QUALIFICATIONS/EXPERIENCE:

Have the time and interest needed to deal with a wide variety of marina managers, harbormasters, and yacht club staffs. Possess keen organizational and marketing skills. Coordination with the Skipper Liaison is a must.

Policies:

1. From suggestions and conversations with members, develop affordable combinations of short weekend trips and longer three- or four-day cruises.
2. Verify that crew members have signed the waiver and that skippers have proof of insurance on file with WSA.
3. Announce cruise program at the earliest possible time
4. For each cruise, establish the skipper's dock location, mooring/anchoring arrangements, on-shore meals, etc. Each skipper and his/her crew work out their own expenses and provisioning
5. Participate in the cruise yourself to see that arrangements have worked out as planned. Report the results at the next general meeting.
6. Follow up with additional general meeting announcements and write "Gal Warning" articles as the season progresses.